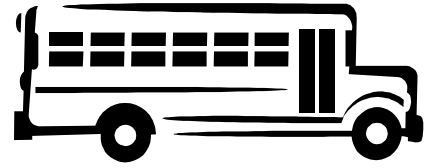


**Virginia Department of Education
Pupil Transportation Services
(804) 225-2037
P.O. Box 2120
Richmond, VA 23218-2120**



Dear Transportation Directors:

We are pleased to announce sessions for the 2009 Train the Trainer and Re-Certification classes for school bus driver trainers. This program is sponsored by the Virginia Department of Education's Pupil Transportation Services.

When, where and how long are the classes?

See the attached schedule on page 2

Please note: these classes will begin promptly at 8 a.m. and conclude by approximately 5:00 p.m. In consideration of other participants, and to ensure that you do not miss important information, please plan to arrive before 8 a.m.

Do I need to bring anything to the class?

We suggest that you bring a 3 inch 3-ring binder to hold the Training Guide you will receive. You will also need to bring picture identification.

How do I register for the classes?

Please contact VDOE's pupil transportation services office @ 804-225-2037.

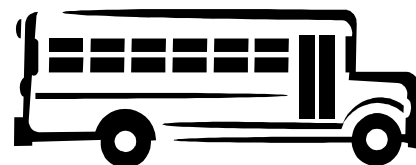
There is a \$25 registration fee for each individual who will be attending the "Train the Trainer" class. A check made payable to "Treasurer of Virginia" should be sent to the Pupil Transportation Services, Department of Education, P.O. Box 2120, Richmond, VA 23218. There is no registration fee for re-certification classes.

Questions or comments contact:
Adrian Frierson, Transportation Specialist
804-786-0174 / 804-225-2037 or fax 804-786-9417
Adrian.Frierson@doe.virginia.gov

Virginia Department of Education

Pupil Transportation Services

2009 Train the Trainer Classes



Dates	Class	Location
Region 6 and 7		
July 6-8	Train the Trainer	Montgomery, Blacksburg Middle School
July 9, 10	Re-certification	3109 Price's Fork Road Blacksburg, VA 24060 (540) 382-5151
Region 2		
July 13-15	Train the Trainer	Norfolk Pupil Transportation Dept.
July 16, 17	Re-certification	5555 Raby Road Norfolk, VA 23502 (757) 892-3320
Region 5		
July 20-22	Train the Trainer	Albemarle Pupil Transportation Dept.
July 23, 24	Re-certification	110 Lamb Lane Charlottesville, VA 24382 (434) 973-5716
Region 4		
July 27-29	Train the Trainer	Fairfax Pupil Transportation Training Dept.
July 30, 31	Re-certification	Marshall High School 7731 Leesburg Pikes Fall Church, VA 22043 (703) 714-5665
Region 3		
Aug. 3-5	Train the Trainer	Stafford County
Aug. 6, 7	Re-certification	Professional Development Center 37 Stafford Avenue, Stafford, VA 22554 (540) 374-8571
Region 8	Cancelled	
Region 1		
Aug. 24-26	Train the Trainer	Hanover Pupil Transportation Dept.
Aug. 27, 28	Re-certification	11375 N. Lakeridge Parkway Ashland, VA 23005 (804) 365-6520

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